

Creek Bridge STEM Academy



Parent/ Student Handbook
2022-2023

Mission: Marion County School District prepares young people to choose the future they dream about, whatever that dream may be. We are a learning organization that is constantly seeking ways to make its workplace and learning environment better for adults and students throughout the county. Through dynamic partnerships with students, families, and the community we harness the power of our collective assets to inspire innovation through collaboration.

Vision: Educating, preparing, and inspiring tomorrow's citizens and leaders.

Slogan: We are Warrior Strong! #WarriorStrong

22-23 Theme: Elevating students is our Super Power

AT CREEK BRIDGE STEM ACADEMY WE ARE
COMMITTED, BALANCED, SUCCESSFUL
ACHIEVERS!

General School Information

Creek Bridge STEM Academy

6641 South 41

Marion, South Carolina 29571

Principal: Dr. LaShay Barksdale

Assistant Principal: Mr. Kelvin Edwards

Assistant Administrator: Ms. Adrienne Johnson

WELCOME STUDENTS

The administration and staff would like to take this opportunity to welcome you to Creek Bridge STEM Academy. The information in this handbook has been compiled to help you be successful at this school. Please know that we believe in you and together we can achieve great things. Our goal is to help you become lifelong learners ready to conquer whatever challenge the world may bring. If you believe it, together we can achieve it!

WELCOME PARENTS

We strongly believe parental involvement is vitally important to the success of your child's educational experience. Your input into the educational process is valued. Parents are encouraged to stay in close contact with your child's teacher, attend parent conferences, become involved as a volunteer, and participate in special events! It would mean a great deal to our staff, but more importantly it would mean the world to your child.

ENROLLMENT PROCEDURES: Parents wishing to enroll their students in school can come to CBSA to complete the required documentation to enroll in school or use the district's online registration access. A current South Carolina Certificate of Immunization, birth certificate, social security card and proof of residence are required of all students prior to admission to school.

SCHOOL HOURS OF OPERATION:

School will be open at 7:05 for drop off in the morning.

Elementary Grades (Kindergarten – 5th Grade) Schedule

7:45- Instructional Begins

2:30- Dismissal

Middle School Grades (6th-8th Grade) Schedule

7:45- Instruction Begins

2:45- Dismissal

VISITORS: Visitors may only enter the building through the main office and are required to sign in in the main office. Visitors will be given a visitors pass to wear while in the building.

UNIFORMS/DRESS CODE:

In order to improve discipline, reduce violence, encourage attendance and enhance the learning environment, district schools with grades K through eight will have a student uniform program which will be determined by the district and may go beyond the dress requirements in this administrative rule.

Students at CBSA can wear a green, black, or gray polo (collared) shirt with Khaki bottoms. Skirts and shorts can be worn at the appropriate length.

Students are expected to be dressed in their uniform daily.

Other items pertaining to Dress Code:

Dress Code (CD — Grade 5):

- Bedroom shoes, shower shoes & flip-flops (defined as any flat-bottomed shoe without a heel strap) are not allowed.
- Pants must be worn at the waist. If necessary, a belt should be worn to keep the waist at an appropriate level. Long pants should be worn with both pant legs rolled down.
- Straps on overalls must be fastened and worn on the shoulder.
- No one should wear anything (t-shirt, logo, jewelry, etc.) that has slogans which offend gender, ethnicity, sexuality or religion, or promote drugs, alcohol or violence.
- Caps, hats or other headgear, including coat hoods, do-rags, sweatbands & bandanas, will not be worn in the building.
- Only prescribed sunglasses may be worn in the building.
- No see-through wind pants or bike shorts may be worn.
- Tops should not expose the midriff when arms are raised.
- Shorts, dresses, skirts and shorts must be worn at fingertip length or longer.
- See-through tops, fishnet tops and muscle shirts must be worn over another shirt.
- Leggings/jeggings may only be worn if covered by a top that meets the length requirements for dresses, skirts & shorts.
- No pajamas may be worn or any other bedroom or lounging attire, including blankets.

Dress Code (Grades 6 — 12):

- Bedroom shoes, shower shoes & flip-flops (defined as any flat-bottomed shoe without a heel strap) are not allowed.
- Pants must be worn at the waist. If necessary, a belt should be worn to keep the waist at an appropriate level. Long pants should be worn with both pant legs rolled down.
- Straps on overalls must be fastened and worn on the shoulder.
- No one should wear anything (t-shirt, logo, jewelry, etc.) that has slogans which offend gender, ethnicity, sexuality or religion, or promote drugs, alcohol or violence.
- Caps, hats or other headgear, including coat hoods, do-rags, sweatbands & bandanas, will not be worn in the building.
- Only prescribed sunglasses may be worn in the building.
- No brief or revealing clothing such as tank tops, halter-tops, muscle shirts, garments with spaghetti straps or straps less than 2 inches in width, strapless garments, see-through or low-cut garments may be worn. Undergarments must not be visible.
- Athletic attire, including cheerleading, swimming, basketball and other sports uniforms that do not comply with this policy, may only be worn by participants during scheduled practices and events.
- Tops should not expose the midriff when arms are raised.
- Shorts, dresses, skirts and shorts must be worn 2 inches above the knee or longer.
- See-through tops, fishnet tops and muscle shirts must be worn over another shirt.

- Leggings/jeggings may only be worn if covered by a top that meets the length requirements for dresses, skirts and shorts.
- No pajamas may be worn or any other bedroom or lounging attire, including blankets.

Extreme clothing or accessories that interfere with the learning process, causes a disruption of the educational environment, or are considered to be a health or safety hazard are prohibited. Interpretation of dress code can be determined at the discretion of the school-building administrator.

EARLY DISMISSAL/STUDENT CHECK-OUT

For safety and security reasons, the following dismissal policies will be strictly enforced:

- If you pick your child up early, you must come to the office to sign him/her out. **Students will not be released to any individual not listed on the student's emergency card on file in the office. If someone comes to pick up your child and is not listed on the student's emergency card, an attempt will be made by the office staff to contact the parent. Unless the parent can be contacted, the student will not be released.**
- Students may not be checked out after 1:30 pm. If you arrive after this time to pick up a student, you will be asked to pull into the car rider line, and your child will be dismissed with the car riders at 2:40.
- Once dismissal has begun, parents or other family members will not be permitted to get students off of a bus or out of the bus line. Teachers will not be permitted to dismiss a child to a parent at this time. Only an administrator will have the authority to pull a child from the bus line or off a bus. Parents must report to the office to sign out the student. The front office staff will then notify administration, and the child will be brought to the front office.

EMERGENCY/STUDENT CHECK-OUT CARDS

It is important that an emergency card be completed for your child. On it, you will list the names of persons who may pick up your child in the event you cannot do so. Parents and others, whom our staff may not recognize, will be asked for identification and the child's Emergency Card will then be referred to. **Children will not be released to anyone not on the Emergency Card.**

CHANGE OF ADDRESS: See Ms. Vicki Lane in the office for address changes.

SUPPLIES: See Supply List

LOCKER USE:

Each middle school student may rent a lock and locker for \$1.00 at the beginning of the school year. It is the student's responsibility to make sure his/her locker is kept locked and in order at all times. Lockers are school property and are subject to inspection at any time. Students should not share lockers or exchange locks. Each locker is assigned a specific lock and is not be removed. Students missing their assigned lock will be charged a \$5.50 fee. Locks are also provided for PE dressing rooms as needed. Middle school students will use lockers based on the middle school schedule. Students using lockers at other times without permission will be subject to losing locker privileges.

TEXTBOOKS AND LIBRARY BOOKS:

Students are responsible for keeping their textbooks, library books, and other instructional materials in good condition. Textbooks are provided free for students each school year. Students are expected to care properly for the books they receive. Fees will be assessed for damaged or lost books. All lost and damaged books will be paid for before new books are issued. If the book is found, money will be refunded.

GRADING POLICY:

Grades 4K – 1

Academic Expectations	Report Card Grades
Consistently EXCEEDS grade level expectations	E
MEETS grade level expectations	M
PROGRESSING TOWARDS, but not meeting grade level expectations	P
NOT MEETING grade level expectations	N
Not assessed at this time	●

***Appropriate grade level rubrics will be used for determining report card grades each grading period. **4K students will receive an initial report card at the end of the 2nd grading period, and each subsequent grading period.**

Grading Scale A-F

100 – 90 A

89 – 80 B

79 – 70 C

69 – 60 D

59 – 0 F

WF

**The 10 point grading scale will apply to students in grades 2-12.*

Grades 2-5

Gradebooks in PowerSchool should be set up with the following categories:

- Major Assessments of Learning (Tests/Projects – Summative) - 40%
- Formative Assessments (Quizzes – Formative)- 30%
- Classwork (Formative) - 25%
- Homework (Formative) - 5%

(See homework policy for homework grading procedures)

ELA/Math

- Tests/Projects (40%) (minimum of 3 grades in this category)
- Classwork (25%) (minimum of 8 grades in this category)
- Quizzes (30%) (minimum of 3 grades in this category)
- Homework (5%) (required for interim and report card)

Science and Social Studies

- Test/Project (40%) (2 grades)
- Classwork (25%) (4 grades)
- Quizzes (30%) (3 grades)
- Homework (5%) optional/if not used the 5% will be redistributed out proportionally to the other three categories

*Reading Formative Assessment Levels must be documented on student report cards within the comment section each nine week period.

Grades for Special Area will be marked as the following:

- S- Satisfactory
- N- Needs Improvement
- U- Unsatisfactory
- Teacher Considerations

- *Students will be issued grade reports at the end of each nine (9) weeks period. Students will be issued progress reports mid-quarter.*
- *The actual numerical grade a student earns should be recorded in Power School.*
- *No grade lower than a “50” may be recorded on a student’s report card in any nine week period.*

Grades 6-12

- Major Assessments of Learning - **40%** (Summative)
- Formative Assessments -**30%** (Formative)
- Homework/Classwork/Cooperative Learning/Bellwork - **20%** (Formative)
- Nonfiction Writing/Reading Response Journals - **10%** (Formative)

Summative: The goal for summative assessment is to evaluate student learning at the end of an instructional unit.

Formative: The goal of formative assessments is to monitor student learning to provide ongoing feedback that can be used to improve as needed.

READ TO SUCCEED

Read to Succeed South Carolina Act 284 (Read to Succeed) is a comprehensive literacy mandate that requires **3rd grade students** to demonstrate reading proficiency at the end of 3rd grade. Students are required to score at least “Not Met 1” on SC Ready to be promoted unless they meet the criteria for one of seven exemptions. Learn more about these exemptions at <https://ed.sc.gov/instruction/early-learning-and-literacy/>.

HOMEWORK:

Homework is governed by district policy and assigned for the purpose of reviewing and reinforcing classroom instruction. Students should not be assigned work they have not been taught in class. We expect all students to read nightly. Please oversee your child’s assignments. Homework is a category in the grades 2-5 and 6-12 grading policy.

DISCIPLINE:

Teachers handle classroom issues. All discipline problems will be handled in a calm, reasonable manner between teachers and/or the administration, the student and parent(s). Effective discipline generally leads to increased desirable behavior on the part of the student. When the learning opportunities of the child or other students are affected, the teacher and/or administration will take appropriate disciplinary action. CBSA will utilize Positive Behavior Interventions and Support (PBIS) as a framework for teaching expected school behaviors and rewarding those students that follow them.

All discipline actions are under the procedures of our district's Board Policy.

See Marion County School District Student Code of Conduct

MONEY AT SCHOOL: Cash is not kept on site.

ATTENDANCE/TARDIES:

Attendance Requirements to be Counted Present for the School Day

The board designates the principal of the school to promptly approve or disapprove any student's absence of more than 10 days. In order to receive one Carnegie unit of credit, a high school student or students in the middle school taking courses for graduation credit must be in attendance at least 120 hours, per unit, regardless of the number of days missed. Denial of credit for high school students will uniformly occur at the eleventh absence per yearly course (sixth absence per semester course). Credit for any course will be denied if a student does not meet attendance requirements. This means that any number of absences greater than 10 per 1-unit course (or 5 for a .5-unit course) will require the student to make up time to accrue the 120-hours (1 -unit) or the 60-hours (.5-unit).

Absences

Elementary students who are out of school for more than 50 percent of the instructional day will be counted as absent for the full day. High school and middle school students will be counted absent for a full period if they miss more than half the period. Failure to attend class constitutes an absence.

All absences will be classified as either lawful or unlawful.

Students are required to bring written documentation for absences within five school days from their return day of the absence. Absences with no documentation are automatically considered unlawful.

The board designates the principal of the school to promptly approve or disapprove any student's absence of more than 10 days regardless as to whether those absences are lawful, unlawful or a combination of the two.

Required Excuses

Within 5 days after returning to school, a student must submit a written excuse explaining his/her absence, signed by his/her parent/legal guardian and accompanied, if applicable, by a doctor's statement. If a student does not do so, his/her absence will be considered unlawful. An excuse

form can be picked up from the attendance office and completed with the appropriate information.

Lawful/Excused: absence is caused by the student's own illness and whose attendance in school would endanger his/her health or the health of others.

- The absence is due to an illness or death in the student's immediate family.
- The absence is due to a recognized religious holiday of the student's faith.
- The absence is due to school activities that are approved in advance by the principal.

Unlawful/Unexcused Absences

- The absence of the student without the knowledge of his/ her parent/legal guardian.
- The absence of the student without acceptable cause with the knowledge of his/her parent/legal guardian.

Suspension (s)

- Suspension (s) are not to be counted as an unlawful/unexcused absences for truancy purposes.

TARDIES

Primary/Elementary School Tardy Procedures

All students are expected to arrive to school on time and be inside their class-room before the tardy bell rings. Students who are late to school receive consequences if the behavior continues. Students who are continually late may expect the following on a semester basis:

1st tardy - the office/teacher will issue a verbal notification.

2nd tardy - the office/teacher will issue writ-ten notification.

3rd tardy - the office/teacher will issue a second written notification.

4th tardy – the office/teacher will issue a written tardy notice warning.

5th tardy– the school administrator will request a parent/legal guardian tardy conference.

6th & 7th tardy – the student will be placed on a tardy intervention contract.

8th & 9th tardy – the student may be as-signed In-School Suspension.

10th tardy – the student may be given one day out-of-school suspension for each additional tardy after 10.

Middle

All students are expected to arrive to school on time and be inside their classroom before the tardy bell rings. Being at or near the door means that the student is late. Inside the class-room means that the student's entire body is inside the classroom. Students who are late to class will receive consequences on a cumulative/yearly basis if the behavior continues.

1st & 2nd tardy - the teacher will issue a verbal warning.

3rd tardy - the teacher will have two-way communication with the parent/legal guardian and will document entries when coding in the comment box of PowerSchool.

4th tardy – the student will be assigned lunch detention & issued a written tardy notice warning.

5th tardy– the school administrator will request a parent/legal guardian tardy conference.

6th thru 9th tardy – the student will be assigned 1 full day of in-school suspension (ISS).

10th tardy – the student will be placed on a tardy intervention contract. The student will also meet with a guidance counselor prior to being assigned out-of-school suspension.

11th thru 13th tardy - the student will be assigned 1 full day of OSS. High school students will also lose driving privileges at the 10th tardy for at least 30 days. If a student continues to drive during the 30 days of revoked privileges, then the student's driving privileges will be revoked for the remainder of the year.

14th tardy - the student will be assigned 1 full day of OSS for each additional tardy after the 14th tardy.

MAKE-UP WORK

Students whose absences are approved should be allowed to make up any work missed in order to satisfy the 120-hour requirement. Examples of make-up work that address both time and academic requirements of a course may include after-school and/or weekend make-up programs and extended-year programs.

A student will be allowed to make up work missed during the absence as long as the student or his/her parent/legal guardian makes appropriate arrangements with the teacher(s) within five school days of the student's return to school. The student should complete the make-up work within 10 days after his/her return to school.

All make-up time and work must be completed within 30 days from the last day of the course. The board or its designee may extend the time for a student's completion of the requirements due to extenuating circumstances that include, but are not limited to, the student's medical condition, family emergencies, and other student academic requirements that are considered to be a maximum load. Make-up requirements that extend beyond 30 days due to extenuating circumstances must be completed prior to the beginning of the subsequent new school year.

TECHNOLOGY:

Technology is an integral part of the instructional program. All staff members should continue to explore ways in which to integrate it into instruction in appropriate ways. Parents and students will be required to sign an Acceptable Use Policy for students to gain access to school technology. Media Release forms will also require a signature.

PERSONAL ELECTRONIC DEVICES AT SCHOOL:

A student who has an electronic device visible without permission as outlined by the Marion County School District Policy is subject to discipline as provided by board policy.

Unauthorized use of a personal electronic device may include, but is not limited to, taking pictures or recording without permission, cheating, harassment or bullying, use during any emergency drill, use during unauthorized times, or use for unlawful activities.

Students shall be allowed to use personal electronic device (laptops, tablets, iPads, portable gaming units, etc.) on buses if it does not disrupt the safe operation of the bus or the safety of students. If students do use personal electronic device, on the bus, he/she should use ear buds or headphones.

Any faculty and/or staff member who finds a student in possession of an electronic device without permission can confiscate the device immediately. Administrators should be alerted once the electronic device is confiscated. However, the teacher should secure and document the electronic device. The device will be returned to the parent/legal guardian following administrative regulations.

Students are under the direct supervision of all staff members and /or substitutes. Failure to turn over an electronic device immediately when requested will result in disciplinary action in accordance with School District Code of Conduct Policy.

Responsibility/Liability Clause

Any student who chooses to bring to school an electronic device shall do so at his or her own risk and shall be personally responsible for the security of his or her device. Neither the school personnel nor the board will assume any responsibility or liability for loss, theft, damage, or vandalism to a mobile telephone, smart phone, or other such devices as described above brought onto school property or for the unauthorized use of any such device.

Times of authorized use:

- Before entering the school building- phones must be powered off upon entering the building
- After leaving the building for dismissal

TRANSPORTATION:

Public school transportation services will be provided by the district. If transportation is offered, eligible students living within established provider routes must be afforded an equal opportunity to receive this service.

Any changes to the normal mode of transportation for a student must be made IN

WRITING BY 11:00. The request must state if the change is permanent, for a specific number of days, or if it's until further notice. The request must also state the exact street name and the number of the address you wish your child to go. **If the need arises to make a transportation change please call Ms. Vicki Lane at 843-362-3500.** Please send a note to your child's teacher in the morning if there will be any changes to the normal mode of transportation. **Transportation changes should be limited.** An administrator can grant a transportation change by phone but this will be done on a case by case basis. It is imperative that you plan accordingly. In any case, **no transportation changes will be accepted after dismissal begins.** If you need to sign your child out of school early, you must do so in the main office.

BUS CONDUCT:

Appropriate behavior by students at bus stops and on the school bus is essential to maintaining safe transportation. The Student Code of Conduct applies to all Marion County buses & at all Marion County bus stops as well as regularly scheduled & school-sponsored events. Students who do not follow bus rules may face the loss of bus privileges. Each student is expected to ride his/her assigned bus every day unless permission to do otherwise has been approved by the appropriate administration.

The principal or designee has authority over all buses operating to or from school, to include loading or unloading, & the conduct of the students being transported.

Inappropriate behavior or activity jeopardizing the safe operation of the school bus or interfering with the welfare of other vehicle occupants is prohibited. The school bus operator will report promptly & in writing to appropriate administrative staff any conduct appearing to

require disciplinary action. After administrative staff review, appropriate disciplinary action will follow. **See Marion County School District's Code of Conduct.**

MORNING ARRIVAL:

Students will be dropped off either in the bus lane or car lane. Faculty and staff will be on duty to assist students to their location first thing in the morning. Students should not be dropped off prior to 7:05 A.M...

For safety and security reasons parents will not be permitted to walk students to class in the morning unless they have a prearranged conference with a teacher. If you do have a prearranged conference with a teacher, you must sign-in at the front desk and receive a visitor's pass.

Students should not be dropped off at school before 7:05 A.M.

AFTERNOON CAR RIDER PROCEDURES:

Elementary School Students Only:

We use a car tag identification procedure. Parents are given TWO window identification cards Monday, August 1, 2022 that are **REQUIRED TO BE USED BY ANYONE PICKING UP A CHILD** in the car line. If your child will be picked up in any car, this ID card must be visible in the window on the passenger side. Without an ID card, your child will not be permitted to get in the car. Any driver without an ID will have to circle to the parking lot and go into the office to sign the child out as your child's safety is our first priority.

PLEASE NOTE THAT THESE POLICIES ARE IN PLACE FOR THE SAFETY OF THE STUDENTS AND WILL BE STRICTLY ENFORCED.

FIRST AID

We are equipped to take care of only minor first aid problems. If a child becomes sick or is injured at school the principal or nurse will make a determination as to the severity of the illness. If necessary, every attempt will be made to contact a parent or designated person from the emergency form.

HEALTH ROOM

The health room is staffed by a registered nurse. Students must have a pass to go to the Health Room.

Parents, your child should be kept at home if any of the following conditions exist:

- Contagious Illness
- Temperature above 100 in the past 24 hrs.
- Vomiting/Diarrhea
- Severe stomach ache/headache or cough
- On antibiotics for less than 24 hours
- Feeling too sick to sit upright

If your child develops any of these conditions while at school, or other conditions, which warrant medical attention, you will be called to pick up your child.

Medications:

Per MCSD policy JLCD-R, students are not allowed to bring medications to school. A properly signed and dated request on the district-approved form from the parent/legal guardian must be on file in the student's health record prior to administration of any medication by school district personnel. Medication permission forms and medication orders must be updated at the beginning of each new school year for each new or different medication and when changes are made to the student's medication regimen. One permission form per school year will suffice for medications that will be given on a long-term basis. Medications must be provided in pharmacy-labeled bottles. "Sample" medications provided for a student by his/her healthcare practitioner may be accepted for administration if the healthcare practitioner provides written guidance for administering the medication and the medication is brought to the school in the original container provided by the pharmaceutical manufacturer. Nonprescription (over-the-counter) drugs may only be administered if a properly signed and dated district-approved form has been submitted by the parent/legal guardian.

All medications will be administered by the school nurse or a designee in her absence in order for proper documentation to be maintained. Notify the nurse immediately if a student has any kind of medication.

Medication information is confidential and should be shared by the nurse or parent on a "need to know" basis.

IMMUNIZATIONS

A South Carolina Certificate of Immunization is required for all students in Child Development Programs through 12th grade. All new students have 30 calendar days from their first day of school attendance in which to present this certificate to the school. These certificates and the immunizations may be obtained from the health department, military clinics, and private physicians, etc.

PARTIES/CELEBRATIONS

Each class will be limited to 3 parties during the school year. Teachers will provide information to parents regarding parties when they are scheduled. Healthy snacks are encouraged at parties.

Individual student birthday parties are NOT allowed at school. Parents may provide a small treat for students to be consumed at lunch or recess.

SCHOOL INSURANCE

The Board of Trustees of Marion County Schools offers each student an opportunity to purchase Student School Accident Insurance. Access to the policy details and the accident claim form is found under the Operations Division of the MCSD website. Please note that your child's school has purchased a Student Accident Insurance Program that covers your child for injuries while he/she is participating in school sponsored and supervised activities.

REPORTING CHILD ABUSE/NEGLECT

Child abuse/neglect is a serious offense and should be considered as such by those coming in contact with it. It is important that such cases be reported so that the children known to be in

danger can receive assistance. Teachers are required by law to report any such concerns they have to the proper authorities.

UNIVERSAL BREAKFAST/LUNCH

Marion County School District will be participating in the CEP (Community Eligibility Provision) program for the 2022-2023 school year. This program allows the district to provide breakfast and lunch meals to all of our students without cost to them. Parents/guardians *will not* be required to complete applications for this program. Breakfast will end at 8:00 each day.

ASSESSMENTS

Kindergarten: iReady, Kindergarten Readiness Assessment, Fountas and Pinnell Reading Assessment, Classroom Assessments

1st- iReady, Fountas and Pinnell Reading Assessment, District Benchmarks, Classroom Assessments

2nd Grade: iReady, Fountas and Pinnell Reading Assessment, District Benchmarks, Classroom Assessments, Cognitive Abilities Test (CogAT) and Iowa Assessments

3rd-5th Grade: iReady, Fountas and Pinnell Reading Assessment, District Benchmarks, Classroom Assessments, SC Ready and SC PASS

6th-8th Grade: iReady, Fountas and Pinnell Reading Assessment, District Benchmarks, Classroom Assessments, SC Ready and SC PASS

STUDENT RECORDS

The school will maintain on each student a cumulative record folder, which contains directory information, scholastic information, standardized test data, health records and other similar information. The district will protect the confidentiality of personally identifiable data on children during collection, storage, disclosure and destruction of applicable records.

If it is necessary for the student to transfer to another school, parents will be asked to complete withdrawal forms available at the guidance office. No information will be released on a child until these forms are complete. All school issued materials, cafeteria fees and library books must be returned prior to transfer and all fees/fines must be paid.

PARENT RIGHTS

Parents have the right to review and contest material in a student's permanent record folder. Anyone who wishes to inspect the records must make the request for inspection of a student's record to the principal of the school in which the student is enrolled or where the record is housed. Principals or designated district office administrators will set a time and place for the inspection of such records within a reasonable period of time, but in no case more than 45 days after the request has been made.

PARENT VOLUNTEERS: Parents, guardians, and community members that would like to volunteer at the Creek Bridge STEM Academy must complete a SLED check.

DIRECTORY INFORMATION

By law, the district may disclose directory information, unless parents request that such information not be given out. Directory information includes: the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and

sports, weights and heights of members of athletics teams, dates of attendance, diploma or certificate and awards received, the most recent previous educational agency or institution attended and other similar information. The district will not release directory information to any person or agency for commercial use. Schools will treat each student's education records as confidential.

PARENT COMMUNICATIONS AND CONFERNCES: Teachers will contact parents on a regular basis to provide information regarding student growth and achievement, behavior, and other information important to success. Parent/teacher conferences for interim reports and report cards will be scheduled during the school year.

PARENT PORTAL:

Parents signing up for access to the PowerSchool Parent Portal will have access to student's grades, attendance, and schedule information. Use the web link below to register for access.
<https://www.marion.k12.sc.us/site/handlers/filedownload.ashx?moduleinstanceid=4859&dataid=3762&FileName=Parent%20Portal%20Single%20Sign-on.pdf>

INCLEMENT WEATHER PROCEDURES

The superintendent makes the decision by 6:00 a.m. whether to proceed with normal schedules, delay the opening of school or cancel school for the day. In some instances, the decision can be made the preceding afternoon or evening. In the event of school closing due to inclement weather, district officials will contact parents via the district's automated phone notification system, BlackBoard Connect. Announcements of school closings or delays also will be sent to local news media and posted on the district's website. If inclement weather occurs during the school day warranting the closing of school, similar notification procedures would be followed at the district or school level.

CONFIDENTIALITY

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without parental consent, to school officials with a legitimate educational interest, other schools to which a student is transferring, appropriate officials in organizations that support health and safety of children, or in compliance with a judicial order or lawfully issued subpoena.

Disciplinary action taken against a student is considered a part of his/her educational record. School personnel will not discuss any disciplinary action taken against a student with anyone other than the student and his/her parents, except in the above listed circumstances. Even if your child is a victim of another child's behavior, you will not be provided information regarding the consequences given to another student.

MIDDLE SCHOOL: STUDENT PARTICIPATION IN ATHLETICS

Rules of the South Carolina High School League govern interscholastic athletics.

These rules require that the principal be ultimately responsible in all matters that concern interscholastic contests. The league also holds him/her responsible for the vote of the school on all conference and league issues.

Rules and regulations of the league cover the age, health, transfer, scholarship, amateurism, etc. of students engaging in interscholastic athletic contests; the qualifications of head coaches; the sponsorship, supervision and number of games; practice and playing seasons; the fulfillment of interscholastic contracts; the employment of game officials; and other matters important to sound administration of high school interscholastic athletics.

The requirements for participation in interscholastic activities set out in policy JJ will also govern participation in interscholastic athletics.

SMOKING/TOBACCO PRODUCTS/VAPING

Creek Bridge STEM Academy is a smoke free and tobacco free campus.

It is unlawful for anyone to smoke inside a government building. Smoking is prohibited by law and policy. In addition, it is against school policy to have smoking paraphernalia or vaping paraphernalia on school property. We offer a smoke-free workplace to both adults and students. Discipline of those who violate the expected standard will be determined by administration.

Notice of Non-Discrimination:

Marion County School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Section 504- Mrs. Cassandra Strickland, Director of Special Services, 719 North Main Street, Marion, SC 29571 843.423.1811

Title IX- Mrs. Paula Grant, Director of Human Resources, 719 North Main Street, Marion, SC 29571 843.423.1811